



**Job Title:** Account Manager at Maverick Content Studio

**Overview:**

We're building an epic content and social media studio and need a top-tier Account Manager. The primary purpose of our Account Manager position is to ensure that MCS provides amazing customer service, ensuring client satisfaction through every step of the relationship. 🚀 👥 🎨

**THE WORK:**

- Foster a deep understanding of the client's business and other broader factors and trends shaping their markets and categories.
- Create detailed project plans, including timelines, milestones, deliverables, and resources required.
- Track project progress against the timeline, ensuring deadlines are met.
- Ensure all deliverables meet the agency's quality standards and client expectations.
- Regularly seeks out ways to add value to the client/agency relationship
- Own the client relationship, operating as the lead point of contact for any communications with clients including emails, phone calls, decks and deliverables.
- Lead regular status meetings with key client stakeholders
- Task management and prioritization of client requests to ensure projects are delivered on time
- Collaborate with internal content team to support ideation and creative concepts
- Continuously assess and improve project management processes and workflows.

**THE PERSON**

- No ego - all fun! We are building a different kind of Superteam
- Be a fun and positive team player
- Ambitious - Doesn't need to have their hand held, self-starter
- Proven track record of successfully managing and growing client accounts
- Adept communication and interpersonal skills, able to effectively collaborate
- Skilled in the creative process and ability to provide creative direction and feedback
- Ability to handle multiple projects and deadlines simultaneously
- Immaculate attention to detail and eagerness to offer best-in-class service
- 2-4 years of experience in client services or accounts at a brand, or creative agency
- Passion and interest in social media, content creation, YouTube, podcasts and more

**WHY MAVERICK**

- Comp: \$50-60k annually
- Flexible hours with an emphasis on a results-driven culture
- 4 weeks paid vacation + 16 paid Holidays + off Christmas week :)
- Maverick HQ is in Winter Park, FL, we are in the office on Tues and Thurs
- Annual professional development reimbursement (courses, conferences, and more, \$500)
- Annual fitness and wellness reimbursement (equipment, shoes, membership, etc., \$500)
- Strong purpose-filled culture with regular team events and activities

**TO APPLY:** Head over to <https://tinyurl.com/Maverickcareers> and click some buttons!